



Weekly Time Sheet

Send your completed timesheet to timesheets@peareducation.co.uk or fax it to 0845 474 8547

Name: _____

Week commencing Monday: _____

School: _____

Signed: _____

I confirm that I have worked the days/hours detailed below and that the information given on this timesheet is accurate.

Day	Full Day	Period 1	Period 2	Period 3	Period 4	Period 5	Agreed Additional Hours
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Total Days							

Day	Start Time	Finish Time	Hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Total Hours			

Authorised Signature: _____

Date: _____

Print Name: _____

Position: _____

I certify that the total amount as indicated above is true and that we agree to pay your account in agreement to the Terms of Business.

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